



**Common Council Meeting Minutes
Tuesday, July 19, 2022, at 6:30 p.m.
Chilton City Hall – Lower Level
42 School St., Chilton, WI 53014**

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that a majority of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held at the Chilton City Hall was called to order at 6:30 p.m. by Mayor Tom Reinl.

ROLL CALL:

Council members Ron Gruett, Peggy Loose, Jon Kragh, Kathy Schmitzer, Rick Jaeckels, and Joe Schoenborn were present at roll call. Robbie Seipel was absent. Other city officials present were Mayor Tom Reinl, City Administrator David DeTroye, Police Chief Craig Plehn, DPW Chris Marx, and Attorney Derek McDermott. Also in attendance were Betty Schilling, Rachel Siehs, Chris Bratz and Leon Church. Fire Chief Ben Schoenborn and Tyler Karls joined the meeting remotely. Those in attendance recited the Pledge of Allegiance.

AGENDA: Motion by Gruett seconded by Schmitzer and carried by unanimous voice vote to approve the Common Council Agenda for July 19, 2022, as presented.

REPORT OF OFFICERS:

Mayor – Tom Reinl –

- Mayor Reinl presented and discussed the Father's Day parade costs as prepared by the public works and police departments. Reinl wanted to inform the council of the city's contribution and stated that the city is doing what they can to ensure safety as best as possible.

CITY ADMINISTRATOR - David DeTroye –

- City took ownership of the property located at 51 West Washington Street to make way for the proposed Fire Hall Building.
- Field work for the Grocery Store feasibility study will be completed July 20-22, 2022. Approximately 4 – 6 weeks to complete the report.
- DPW Marx and I did a review of nuisance properties within the city. 19 properties were selected for improvements. Form letters were prepared for the property owners clearly asking for their action steps to correct as well as citing pertinent code language. Timeline would allow for 60 days to fix or respond to administrator with concerns. An additional 30 days would be granted if needed. Premise of the letters is to make property owners aware of conditions and hope they improve in advance of pending citations. Property owners would/could also be qualified for Rock the Block in May of 2023.

DIRECTOR OF PUBLIC WORKS – Chris Marx –

- Tree Identification markers for Klinkner Park have arrived and been installed. Park tree inventories also nearing completion for all City Parks.
- Well #11 submittal to WI DNR for approval on well modifications has been completed and is being reviewed by the State. Water Quality Investigations is processing the data and waiting on spinner testing to be completed before releasing final report and recommendations.
- Replacement pumping equipment for Well #11 to be ordered and installed after modifications have been completed.
- Storybook walk has been installed along the Riverwalk starting at the library and continuing along riverwalk path. Chilton Public Library has more information about this new amenity.

Minutes: Motion by Schmitzer, seconded by Schoenborn and carried by unanimous voice vote to approve the minutes of the council meeting held on June 21, 2022.

Operator Licenses – Motion by Gruett, seconded by Jaeckels and carried by unanimous voice vote to approve the operator's licenses for Kierstin Nelson, Emily Milski, Jennifer Wittman, Chad Klika, Kasey Russell, and Jeanna Kolosso.

June Financial Statement – Motion by Jaeckels, seconded by Loose and carried by unanimous voice vote to approve the June financial statements.

Q2 – 2022 Quarterly Financial Statements - Motion by Loose, seconded by Schmitzer and carried by unanimous voice vote to approve the Q2 – 2022 financial statements as presented.

Payment of Bills: Motion by Jaeckels, seconded by Gruett to pay all bills.

Roll Call Vote: Gruett, Jaeckels, Loose, Kragh, and Schoenborn all cast Aye votes. Schmitzer abstained 5 – 0 motion carried.

Audience Participation: None

New Business:

1. Fire Department Construction Project – Zeise Construction Green Bay, WI - \$4,622,000.00 – Mayor Reinl informed the council that the bid for the new fire building came in much higher than anticipated. Only one general contractor (Zeise) submitted a bid for the project. Mayor Reinl discussed the future projects and needs of the city and financials associated. Options were also discussed for next steps in the process which include acceptance of this bid, sending the project for rebid, or redesign and rebid. Discussion ensued that resizing the building and rebidding may be appropriate. DPW Marx informed the council that the redesign and rebid of the project would push the project back to a spring 2023 construction project. Motion by Schmitzer, seconded by Loose to deny the bid from Zeise Construction of Green Bay of \$4,622,00.00 for construction of the fire hall. Roll call vote, Schmitzer, Schoenborn, Kragh, Jaeckels, and Loose all cast aye votes. Council member Gruett cast nay vote in favor of the project. Acceptance of the quote denied by a 5 -1 council vote.
2. Discussion Fire Department Project – McMahon Engineering rebidding project – The council had further discussions as to the rebid and redesign of the current proposed facility. Mayor Reinl thought it would be best to resize the project and redesign the building accordingly. DPW Marx described alternatives that could help reduce the construction costs. However, the redesign and rebid will push the next bid opening into November and will create a spring 2023 construction timeline versus fall of 2022. Council member Gruett asked if new drawings would be required. They would. The estimated change order for the project and new drawings would be between 50 – 70 thousand dollars. DPW Marx also informed the council that they examined an addition to the current fire facility and found that it was not a viable option. Council member Kragh asked if it would be advantageous to hold the bid and move forward with bidding an additional portion of the city hall project in an attempt garner a better bid number. Marx explained how volatile the construction market is currently due to multiple uncertainties that exist. Council member Schoenborn also asked what other measures could be taken to lower the cost of the project such as the height of the building. Council member Jaeckels confided in the engineers saying that they know the needs of the project. Motion by Loose, seconded by Gruett to approve the rebidding of the current fire project with McMahon Engineering. After clarification by the mayor, the motion and second were withdrawn due to confusion. No action was needed for the discussion. DPW Marx informed the council that a new rendering will be produced along with a change order proposal that will need approval prior to redesign.

3. Demolition Quote 51 W. Washington – Kempen Excavating - \$11,756.00 – DPW Marx informed the council that he solicited four contractors for the demolition bid of the house at 51 W. Washington Street but only received one quote. The contractor also performed the demolition of the Geiser farm and has the recommendation from the DPW for services. Prior to a motion council member Schmitzer asked where funds would be taken from for the work. The funds would be taken from reserve accounts and be replaced with future borrowing. Motion by Schmitzer, seconded by Jaeckels to approve the demolition bid of \$11,756.00 from Kempen Excavating for the demolition of the property at 51 W. Washington Street. Roll call vote, Schmitzer, Schoenborn, Kragh, Jaeckels, Gruett and Loose all cast aye votes. 6 – 0 motion carried.
4. Asbestos Abatement 51 W. Washington – DPW Marx was able to receive 2 quotes for service. Advanced Asbestos Removal was the low bidder at \$2,980.00. AAR was also the contractor for asbestos removal at the Geiser farm and was recommended by DPW Marx. Motion by Loose, seconded by Jaeckels to approve the quote of \$2,980.00 from Advanced Asbestos Removal for asbestos abatement at 51 W. Washington Street. Roll call vote, Schmitzer, Schoenborn, Kragh, Jaeckels, Gruett and Loose all cast aye votes. 6 – 0 motion carried.
5. Heartland Business Systems – VPN for outside network access – This is an additional security measure for the city computers systems to allow cyber security coverage for remote access to city accounts. Motion by Loose, seconded by Schmitzer to approve the \$410.00 contract with Heartland Business Systems for the installation of MFA on VPN for outside network access. Roll call vote, Schmitzer, Schoenborn, Kragh, Jaeckels, Gruett and Loose all cast aye votes. 6 – 0 motion carried.
6. Special Event Permit – Kicks for Hope Nennig Park August 6&7 – New Hope Center –
 - a. Amplified Music – Motion by Jaeckels, seconded by Schoenborn and carried by unanimous voice vote to approve the Special Event Permit for the New Hope Center Kicks for Hope Kickball Tournament August 6&7 at Nennig Park.
7. Fireworks Permit – New Hope Center - Kicks for Hope Nennig Park August 6&7 – Motion by Schoenborn, seconded by Kragh and carried by unanimous voice vote to approve the Fireworks Permit for the New Hope Center Kicks for Hope Kickball Tournament August 6&7 at Nennig Park.
8. Ordinance -1197 - AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE MUNICIPAL CODE OF ORDINANCES OF THE CITY OF CHILTON – All rezones that are approved in the city need to be codified by ordinance. Motion By Jaeckels, seconded by Schmitzer to approve Ordinance NO. 1197 and wave the reading. Roll call vote, Schmitzer, Schoenborn, Kragh, Jaeckels, Gruett and Loose all cast aye votes. 6 – 0 motion carried.

Report of Committees – Planning Commission

1. Preliminary Plat – Chillington Meadows – Sweetwood Builders (Leon Church) & Davel Engineering – Motion by Schoenborn, seconded by Schmitzer and carried by unanimous voice vote to approve the preliminary plat for Chillington Meadows Subdivision contingent upon approval of plans and specifications as outlined by municipal code and review by city engineer McMahon Engineering.
2. Amended Conditional Use Permit – Mallmann Enterprises LLC – Amending the conditional use permit from 9/15/2020 to allow Mallmann Enterprises to add additional storage containers to control inventory in wake of supply chain issues. The property was originally allowed four units on the site. Planning Commission recommended council approve 7. Motion by Loose, seconded by Schmitzer and carried by unanimous voice vote to approve the amendment of the conditional use permit for Mallmann Enterprises to allow for 7 shipping containers maximum on a temporary basis at the property located at 252 East Main Street.

Communication:

1. June Building Permit Summary was distributed.

Adjournment: Motion by Loose, seconded by Kragh to adjourn at 7:15 pm.
Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:
David DeTroye
City Administrator/Clerk/Treasurer